



JOB TITLE:	CHIEF PLUMBER	DIVISION:	BRIDGE
REPORTS TO:	ELECTRICAL SUPERINTENDENT	EEO CATEGORY:	SKILLED OCCUPATION
FLSA:	NON-EXEMPT	SAFETY-SENSITIVE:	YES (Public Safety)
CLASSIFICATION:	REPRESENTED	LOCATION:	GOLDEN GATE BRIDGE

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

Position Summary

Under direction of the Electrical Superintendent, the Chief Plumber is responsible for maintenance and repair of heating, ventilating, air conditioning systems, sprinkler systems, toilet and drainage facilities and general plumbing of the District. The Chief Plumber is responsible for developing preventative maintenance practices for all systems under his/her responsibility and to track preventative maintenance activities and parts used for these activities using computer based applications. Prepares timesheets, assigns work and oversees the work for temporary plumbing staff employed by the District. Responsible for ordering all parts and materials needed to perform plumbing repairs and maintenance and to keep accurate electronic records of all repairs, parts, and maintenance activities. Must work closely and effectively with other District staff, both union and non-union, on collaborative projects.

Essential Responsibilities

- Maintains heating, ventilating and air conditioning systems and boilers in District buildings, according to established maintenance schedule.
- Inspects, repairs and maintains toilet facilities, drainage facilities, sprinkler systems and general plumbing in District buildings and facilities.
- Performs alteration work as directed for heating, ventilating, air conditioning systems, sprinkler systems, toilet facilities drainage facilities and general plumbing at District buildings and properties within established timeframes.
- Maintains accurate records on parts orders, maintenance activities and plumbing repairs.
- Assists the electrical superintendent in developing a fiscal year budget plan for large plumbing projects.
- Knows and follows the safety and health rules and safe working practices applicable to his or her job.
- Establishes and maintains effective working relationships with District employees, customers, vendors and all others contacted during the course of work using principles of excellent customer service.
- Performs additional related duties as assigned
- Regular and reliable attendance and performance is required



Required Knowledge, Skills and Abilities

Knowledge of:

- Applicable Memorandum of Understanding (MOU)
- Occupational health and safety rules and working practices applicable to this position
- Methods, tools and practices of plumbing trade
- Preventive maintenance procedures for heating, ventilating and air conditioning equipment and boilers
- Applicable building codes and requirements including the California Plumbing Code

Skill in or Ability to:

- Read and understand working drawings and schematics for heating, ventilating and air conditioning systems and general plumbing
- Layout and plan work
- Use computer programs such as Word, Excel, Internet Explorer, Outlook, and Maximo
- Use a computer for part searches and solution research.
- Demonstrate a professional attitude and “can do” when working and interacting with District staff on collaborative projects and/or while addressing plumbing needs.
- Provide normal and reasonable care of all District owned property, equipment and tools provided.
- Adhere to shop and equipment safety and housekeeping practices as required by District policy and agencies such as Cal OSHA and Industrial Safety.

Minimum Qualifications

Education and/or Experience:

- Three years' full-time experience as a Journey-Level Plumber
- Completion of a four-year Plumbing Apprentice Program or approved equivalent apprenticeship program

Required License: Must possess and maintain a current and satisfactory driving record. No reckless driving and DUI within the last 7 years. No more than 2 moving violations within the last 3 years. Operates District vehicles on a regular basis.

Physical Requirements:

Work outside in all weather conditions. Requires maintaining physical condition necessary for standing/walking; lifting/carrying up to 50 pounds; pushing/pulling; climbing ladders; bending/twisting; and kneeling/crouching in small areas.