



Agenda Item No. (12)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of January 25, 2024

From: Joseph M. Wire, Auditor-Controller
Denis J. Mulligan, General Manager

Subject: **REVIEW OF AUDITOR-CONTROLLER'S FY 23/24 SECOND
QUARTERLY REPORT ON PROCUREMENT ACTIONS UNDER THE
GENERAL MANAGER'S AUTHORITY**

Recommendation

There is no recommendation associated with this item.

Summary

In accordance with Ordinance No. 2018-006, the General Manager is authorized to:

1. Award and execute agreements for equipment, supplies, materials, services, and construction for non-routine procurements not to exceed \$250,000 and other routine procurements over \$250,000.
2. Approve amendments or change orders to contracts:
 - a. For contracts awarded under the General Manager's authority, the total amount of the change orders combined with the original contract amount does not exceed \$250,000; or,
 - b. For contracts awarded by the Board, the General Manager may authorize amendments or change orders up to the established contract contingency. For contracts without an established contingency, the General Manager may authorize change orders or contract amendments cumulatively not to exceed ten percent (10%) of the original contract price, up to \$250,000.
3. Review protests concerning contracts awarded within the General Manager's procurement authority

Attached is the FY 23/24 Second Quarterly Report on Procurement Transactions under the General Manager's Authority. This report is not intended to list all procurement activity but rather covers transactions greater than \$20,000 during the period of October 1, 2023, through December 31, 2023.

Fiscal Impact

There is no fiscal impact as this report is informational.

Attachments

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ATTACHMENT A

	YTD	YTD	Q2	Q2
	Qty.	Amt.	Qty.	Amt.
<u>Procurement</u>				
Purchases/Contracts	50	\$6,252,429.18	27	\$2,124,025.56
Change Orders/Amendments	11	\$1,412,973.30	5	\$412,912.68
Task Orders	13	\$702,177.00	9	\$364,355.00
<u>Engineering</u>				
Purchases/Contracts	0		0	
Change Orders/Amendments	4	\$348,262.13	2	\$204,797.00
Task Orders	0		0	
GRAND TOTAL	78	\$8,715,841.61	43	\$3,106,090.24
Protests	0		0	

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**Procurement Actions Under the General Manager's Authority
Detail Q2 FY22-23**

PROCUREMENT**Purchases/Contracts**

Number	Title	Vendor	Amount	Award Date
BRIDGE				
P159123	CMS Sign	First Vanguard Rentals & Sales	\$ 22,047.62	10/19/2023
P159007	Moveable Median Barrier wall pads and bolts	Lindsay Transportation Solutions	\$ 135,000.00	10/25/2023
P159692	Victaulic 6 Inch Bolts & Fittings	Pace Supply	\$ 20,949.36	11/20/2023
P159966	Card Reader & Locks Upgrade	Anixter Inc (WESCO Co)	\$ 72,838.49	12/8/2023
P157504	As-needed Replacement Parts for QuikDeck Suspended Platform System	Brand Safway Services LLC	\$ 275,000.00	12/22/2023
BUS				
2023-BT-091	Bus Shelter Cleaning Services	Clean Solutions Services, Inc	\$ 49,200.00	10/1/2023
2023-BT-086	Ridership Visualization Tool (Implementation and 3 yrs Service)	Hopthru, Inc.	\$ 117,500.00	10/4/2023
2023-BT-094	Bus Wash Motors	Liftnow	\$ 47,010.35	10/20/2023
2023-BT-099	Transit Signal Priority (TSP) Equipment	AM Signal, LLC	\$ 164,006.10	10/28/2023
P160446	Two replacement Tolar bus shelters	Tolar Manufacturing	\$ 21,465.21	12/22/2023
DISTRICT				
P159063	Cradlepoint Support Renewal for Bus Wifi and Onsite Internet Redundancy	Converge Technology Solutions	\$ 45,400.50	10/18/2023
2023-D-093	Website Integration and Route Updating Svcs	Americaneagle.com	\$ 22,750.00	10/26/2023
P159113	Tintri Storage Support Renewal	Converge Technologies Solutions	\$ 30,025.12	10/26/2023
2023-D-102	Fuel Management System SaaS and Maintenance (EJ Ward)	E.J. Ward	\$ 95,355.28	11/8/2023
P159495	Cymulate Security Validation Support Renewal	Converge Technologies Solution	\$ 76,023.26	11/13/2023
2023-D-105	Background Screenings (5-year)	Verified First, LLC	\$ 75,000.00	11/14/2023
2023-D-110	RedSpy 365 Pentest Service	InterVision	\$ 65,263.83	11/22/2023
P159743	Cisco Network and Server Smartnet Renewal 23-24	LookingPoint	\$ 119,667.83	11/27/2023
P159829	Vertiv UPS Equipment Replacement	Converge Technology Solutions	\$ 249,389.70	11/27/2023
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise Fleet Management	\$ 28,871.44	11/30/2023
P160103	Palo Alto Firewalls Annual Support Renewal	InterVision	\$ 111,419.82	12/12/2023
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise Fleet Management	\$ 82,303.72	12/18/2023
P160288	Memory for On-Prem Servers	Memory.net	\$ 22,187.06	12/21/2023

**Procurement Actions Under the General Manager's Authority
Detail Q2 FY22-23**

FERRY

P158930	LFT Fuel Hose Replacement	Allied Fluid Products	\$	66,229.64	10/13/2023
P159438	Berth 2 Hydraulic Cylinder Emergency Repairs	Bay Area Machine and Marin Repair Inc.	\$	44,452.54	11/3/2023
2023-F-100	MS San Francisco Vector Equipment and Software Updates	Vector Controls Inc.	\$	33,300.00	11/6/2023
P159663	Repair and Upgrade Generator and Larkspur Ferry Terminal	Cummins Sales and Service	\$	31,368.69	11/9/2023

PROCUREMENT

Change Orders/Amendments	Reason	Vendor	Amount	Date Executed
2018-D-071	Health and Welfare Consultant Services	Three month extension	Mercer Health and Benefits, LLC	\$ 39,000.00 10/6/2023
2022-D-067	Transportation Statistics Reporting System	Add a Needs Assessment to the scope of work for TransSIGHT Implementation	TransSIGHT	\$ 50,472.25 11/2/2023
2020-D-059	Grants Admin Services for Covid-19 Disaster Cost Recovery	Additional services required to close out six projects for FEMA reimbursements	Guide House	\$ 32,350.00 11/27/2023
2023-F-037	Midlife Engine Maint for the M.V. GG, M.V. DN, M.V. Mendocino, and M.V. Napa	6 Turbochargers and 4 High Pressure Fuel Pumps need to be replaced on the MV Napa	Pacific Power Group	\$ 265,072.72 11/21/2023
2023-F-037	Midlife Engine Maint for the M.V. GG, M.V. DN, M.V. Mendocino, and M.V. Napa	Labor and material to renew 3 exhaust bellows on the MV Golden Gate main engines	Pacific Power Group	\$ 26,017.71 12/5/2023

PROCUREMENT

Task Orders	Reason	Vendor	Amount	Date Executed
2019-D-085	Citrix and Microsoft Professional Services	Review, discover, and implement CIS Hardening policies for Windows 11 images	Converge Technology Solutions	\$ 29,700.00 10/17/2023
2019-D-086	Citrix and Microsoft Professional Services	Identity and Access Management (IAM) Readiness Review	Converge Technology Solutions	\$ 29,700.00 10/17/2023
2019-D-085	2019-D-85 Citrix and Microsoft Professional Services	Services required for setup of API integration with Microsft ADF	Converge Technology Solutions	\$ 23,400.00 11/7/2023
2023-D-129-02	On-Call Maximo Professional Services	Setup of API integration between EJ Ward's fueling software and Maximo	A3J Group	\$ 49,600.00 11/16/2023
2019-D-085	Citrix and Microsoft Professional Services	Configure, build, advise Azure Stack HCI hybrid cloud environment	Converge Technology Solutions	\$ 29,700.00 11/20/2023
2019-D-085	Citrix and Microsoft Professional Services	Ferry Terminal Intune Kiosk Solution	Converge Technology Solutions	\$ 43,125.00 11/22/2023
2021-D-077	Cisco and VMWare Professional Services	Threat and Vulnerability Management (TVM) Assessment	Converge Technology Solutions	\$ 32,250.00 11/27/2023
2019-D-085	Citrix and Microsoft Professional Services	Design and implementation for Citrix VDI in Azure	Cornerstone	\$ 61,880.00 10/17/2023
2021-F-062	On-Call Drydocking and Shipyard Services	Replace starboard gearbox on MV Sonoma	Ship & Yacht	\$ 65,000.00 12/6/2023

**Procurement Actions Under the General Manager's Authority
Detail Q2 FY22-23**

ENGINEERING

Purchases/Contracts

Number	Title	Vendor	Amount	Award Date
N/A				

Change Orders/Amendments	Reason	Vendor	Amount	Date Executed
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BRIDGE:

2023-B-049	Amendment 2	Performing additional record document search, record of survey drafting and project management to prepare a Record of Survey of the boundaries of the Alexander Avenue (Sausalito Lateral)	BKF Engineers	\$25,428.00
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BUS:

None

FERRY:

2023-F-111	Emergency Larkspur Ferry Terminal Berth 2 Hydraulic Cylinder Ramp Repair	Repairs to the District's Berth 2 boarding ramp hydraulic cylinders located at the Larkspur Ferry Terminal	Valentine Corporation	\$179,369.00
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ENGINEERING

Task Orders	Reason	Vendor	Amount	Date Executed
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PROCUREMENT/ENGINEERING

Protests

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